# 

**W: www.artsalive.co.uk**

**P: 01588 620883 (Opt. 1)**

**Enterprise House | Station Street | Bishops Castle | SY9 5AQ**



**PROMOTER APPLICATION FORM – LIVE SHOWS**

Thank you for your interest in promoting live events with Arts Alive. Please read the Terms and Conditions before applying. Please email your completed form and plan to [**jules@artsalive.co.uk**](mailto:jules@artsalive.co.uk)

**1. Your details:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | | |
| Address: |  | | | | | |
| Postcode: |  | | | | | |
| Home Tel / Mobile: |  | | | | | |
| Box Office Tel: |  | | | | | |
| Email: |  | | | | | |
| Venue Name: |  | | | | | |
| Venue Address: |  | | | | | |
| Venue Postcode: |  | | | | | |
| Venue Council: |  | | | | | |
| Venue VAT registered? | |  | Treasurer email | |  | |
| Venue Facebook &/or website address | | | |  | | |
| We conduct most meetings via Zoom – are you able to use Zoom? | | | | | |  |

**2. Please indicate your main reasons for wanting to promote ‘Live’ events:**

**3. Track record – Please tell us what events have taken place locally in the last 1-2 years and how they’re promoted locally:**

**4. Please indicate as appropriate - are you applying as:**

|  |  |  |  |
| --- | --- | --- | --- |
| Member of a committee? |  | If yes, which group? |  |
| An individual |  | If yes, do you have other support? |  |

**5. Please indicate the main art forms you are interested in:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dance |  | Theatre |  | Comedy |  | Music |  | Family / children |  | Storytelling |  |

**6. Venue details:**

|  |  |
| --- | --- |
| Venue dimensions (m) – please give exact measurements **in** **METRES** | Length: m Width: m Height: m |
| Any obstacles e.g. pillars, low beams, hanging lights, heaters? |  |
| Seating capacity (on premises licence) |  |
| Is there a stage? If yes, please provide a description |  |
| Stage / performance area dimensions – **in** **METRES** | Width: m Depth: m Height: m |
| Is there stage lighting?  If yes, please provide details |  |
| Is there a PA / sound system?  If yes, please give details |  |
| Do you have room(s) for use as Dressing Room(s) |  |
| Are there blackout curtains / blinds? |  |
| What parking is available for visiting artists / companies? |  |
| Would you like to host dance shows? |  |
| Is there an equipped kitchen? |  |
| Is electricity coin-metered? |  |

**7. Accessibility:**

**Please tick all the boxes that apply:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Wheelchair Accessible Toilet | 🗸 |  | Steps at entrance – please state number |  |
|  | Wheelchair Accessible Toilet (transfer space limited) |  |  | Level entrance | 🗸 |
|  | Standard WC facility only |  |  | Designated parking |  |
|  | Wheelchair Accessible Toilet by prior arrangement |  |  | Reservable / general parking on site | 🗸 |
|  | Wheelchair Access at side / rear |  |  | Internal lift to hall |  |
|  | Ramped Approach up to entrance | 🗸 |  | Induction loop | 🗸 |
|  | Ramped Approach down to entrance |  |  | Guide Dogs welcome | 🗸 |

**8. Please provide a basic floor plan, indicating the following (scanned diagrams/plans very welcome)**:

* Accesses
* Stage – if fixed
* Position of lights – if available
* Number & position of electricity sockets

Thank you for providing these details. If you need help with your application, please do contact us on 01588 620883 (opt 1) or [jules@artsalive.co.uk](mailto:jules@artsalive.co.uk)